



THORPE LE SOKEN PARISH COUNCIL  
NOTICE OF MEETING  
CLERK: MRS JESSICA BALL

***You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 9<sup>th</sup> March 2026 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.***

***Jessica Ball – Parish Clerk.***

**AGENDA**

- 1. Chairman To convene meeting**
- 2. Apologies for absence:**
- 3. Confirmation of minutes of last meeting held Monday 9<sup>th</sup> February 2026**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Thorpe In Bloom Hanging Baskets**  
To approve quote for the new village notice boards
- 8. Local Plan Review Consultation responses**  
To consider and agree responses to the TDC consultation on the local plan review
- 9. Adoption of the IT Policy**  
Adoption of IT policy as part of the new assertion 10 and website redesign
- 10. Adoption of Data Protection & GDPR Policy**  
Adoption of Data protection and GDPR policy as part of the new assertion 10 and website redesign
- 11. Adoption of Model Financial Regulations**  
Review and adoption of the revised model Financial Regulations
- 12. Adoption of Standing Orders**  
Review and readoption of the model Standing Orders
- 13. Adoption of Model Code of Conduct**  
Review and readoption of the model Code of Conduct

**14. Website redesign**

Rolling agenda item

**15. Planning**

**Applications received**

26/00221/LUPROP	Application for Lawful Development Certificate for Proposed Use or Development for proposed single storey orangery to the rear elevation	The Limes High Street
25/01860/LBDISC	Discharge of conditions application for 25/00302/LBC - Condition 5 (Exterior Materials)	The Abbey Abbey Street
26/00281/FUL	Erection of 12 no. detached single storey dwellings together with associated infrastructure.	Site South of Thorpe Hall Gardens
26/00343/LUEX	Application for Lawful Development Certificate for Existing Use or Development for confirmation of lawful implementation of planning permission 25/01235/VOC by way of material operation (installation of DNO substation unit foundations).	Thorpe Park Solar Farm Land South of Thorpe-Le-Soken

**Applications determined**

25/01789/FUL Approval - Full	Demolition of barn and replacement with three x 2 bed dwellings (in lieu of deemed Prior Approval for conversion of barn in to four x 2 bed dwellings	Comarques Farm Barn Colchester Road
25/01828/FULHH Approval - Full	Planning Application - Convert existing attached garage to habitable space, single storey extension (following demolition of conservatory) and install ramps to all external doors.	Michaelmas Gate Mill Lane

**16. Accounts for period 10<sup>th</sup> February – 9<sup>th</sup> March 2026 incl.**

**To receive and approve the monthly accounts and payments.**

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:  
All cheques/on-line payments to be signed by two designated members of PC.

**STANDING ORDERS:**

J Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Amount	Budget line
Glasdon	£1,092	Dog bins
Knights Professional Services	£336	Legal
G. Chandler	£25	Fuel reimbursement
Steve Box Property	£170.02	Waste removal
Thorpe Festival Trust	£1,000	Grant funding
N.Power	£487.71	Street light energy

Lloyds	£4.25	Account service charge
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**17. Sub Committee Reports:**

- |                                      |                                 |
|--------------------------------------|---------------------------------|
| a. Christmas Lights                  | Clerk                           |
| b. Highways and Pavements            | Cllr Blandford                  |
| c. Lockyer's Wood                    | Cllr Coulter                    |
| d. Parish Footpaths & Village Greens | Cllrs Fielder & Moor            |
| e. Playing Field                     | Chairman                        |
| f. Street Lighting                   | Chairman / Clerk                |
| g. Thorpe in Bloom                   | Cllr Carpenter                  |
| h. Allotments                        | Cllrs Holland, Lloyd & Chandler |
| i. TDALC                             | Cllr Chandler                   |

**18. Date of next meeting**

To agree the date of the next meeting.

**19. Close of meeting**