



MINUTES

1. Chairman To convene meeting

2. Apologies for absence: Blandford, Moor

In attendance: Chairman Land, Vice Chair Cooper, Carpenter, Fielder, Chandler, Holland, Lloyd
3 MoP's

3. Confirmation of minutes of last meeting held Monday 10th November 2025

Having been previously circulated, Councillor Fielder proposed the minutes be accepted as a true record of the November meeting, Councillor Cooper seconded the motion.

4. Declaration of Members Interests

There were none

5. Public discussion

Frances raised a concern on behalf of the allotment holders regarding a lock on the new community garden gate. A brief discussion took place regarding accessibility. Cllr Chandler stated he would get a bolt and padlock for the gate between the community garden and the allotments, so that it can remain accessible.

6. Chairman's report

The chairman gave an update on the review of the local plan and the spacial strategy, the consultation on this opens in February, which is based on the outcomes of the meeting of the local planning policy committee that members of the PC attended in December. We, as a parish council made it clear that we weren't happy with the sites that were proposed for the village, all on the East side of the village, and had submitted alternative suggestions ahead of that meeting which enabled us to get an amendment to the recommendations being put forward for Thorpe as part of the revised local plan.

7. Budget/precept setting

Having been previously circulated, a brief discussion took place regarding the draft budget and the proposed precept of £75,000 (2.7% increase) for the 26/27 financial year. Councillor Cooper proposed the budget and precept be approved, Councillor Carpenter seconded the motion, which was unanimously carried.

8. Thorpe Festival Trust grant

Following a request that had been received last year for a grant donation to support the Thorpe Festival trust, Councillor Fielder proposed that a grant donation of £1,000 be awarded to TFT, Councillor Holland seconded the motion which was unanimously carried.

9. SIDs for Station Road

To approve costs for hardware to mount the SID sign on station road

Councillor Fielder proposed a budget of £100 for the additional hardware required to mount the SID sign on the post in Station road, Councillor Chandler seconded the motion, which was unanimously carried.

10. Website redesign

Rolling agenda item. A request has been sent to Gavin at Catch PR to discuss the website redesign.

11. GDPR training costs

As part of the new assertion 10 requirements for the AGAR, GDPR training is required for any staff responsible for data control. Having spoken with EALC the online NIMBLE course is sufficient for us to meet this requirement. Councillor Land proposed that the costs for the Clerk completing the training be approved, Councillor Carpenter seconded the motion, which was unanimously carried.

12. Additional dog bin for Digby way/ The Spennels

Further to previous discussions regarding new dog bins for the village, Councillor Chandler identified that there is an additional requirement for a dogbin for the pathway between Digby Way and The Spennels, where bags are being left in the hedge, Councillor Fielder proposed that the costs for an additional dog bin be approved, Councillor Chandler seconded the motion, which was unanimously agreed.

13. Planning

Applications received

25/01789/FUL	Planning Application - demolition of barn and replacement with three x 2 bed dwellings (in lieu of deemed Prior Approval for conversion of barn in to four x 2 bed dwellings subject of application 25/00455/COUNOT as allowed at appeal).	Comment re impact on public right of way (footpath 10) which is currently blocked due to piles of rubble.
25/01828/FULHH	Convert existing attached garage to habitable space, single storey rear extension (following demolition of conservatory) and install ramps to all external doors.	No Comment

Applications determined

25/01341/FULHH Approval - Full	Retention of rear dormer window and construction of flat roof rear extension, and cladding to the host dwelling.	3 Tendring Road
25/01466/FULHH Approval - Full	Proposed two storey side extension with front porch and single storey rear extension	4 Hall Lane

14. Accounts for period 11th November 2025 – 12th January 26 incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
Frinton Alarm Sytems		£264	

THORPE LE SOKEN PARISH COUNCIL MONTHLY AGENDA JANUARY 2026

HMRC		£72.51	
Knights Professional Services		£2,088	
M. Fielder		£194.69	
SJH Services		£5,000	
Scottish Power		£323.14	
Knights Professional Services		£1,260	
Lloyds		£4.25	
Elan City		£5,614.76	
Lloyds		£4.25	
ECC		£100	
MRL Productions		£4108.80	
MRL Productions		£1,013.04	
J. Ball		£100	Reimbursed chairmans fund - gratuities
Mansfield fencing		£2,940	Allotment fencing
Scottish Power		£44.46	Christmas lights (energy standing charges)
G Chandler		£56.06	Reimbursed fencing sundries (Silvertons)
Knights Professional services		£1,338.60	Legal fees
Scottish Power		£58.11	Christmas lights (energy standing charges)
Steve Box		£435.26	Kissing Gate repair and CG gate installation
Ecoguard		£90	Allotments wasp nest removal
Lloyds		£4.25	Account fee
Lloyds		£4.25	Account fee
UK Power Networks		£2,185.20	Memorial emergency disconnection
St Michaels Church		£500	Grant funding for grounds maintenance
TDHR		£200	Grant fund donation
Affinity Water		£18.18	Allotments water
Income Received			
Hiscox		£3145	Insurance claim
Hiscox		£1,821	Insurance claim
Payments pending			
Clacton Business Services		£79.20	payroll

Councillor Fielder proposed acceptance of the accounts, Councillor Holland seconded.

15. Sub Committee Reports:

- | | |
|--------------------------------------|---|
| a. Christmas Lights | Nothing to report |
| b. Highways and Pavements | Nothing to report |
| c. Lockyer's Wood | Nothing to report |
| d. Parish Footpaths & Village Greens | Nothing further to report after discussion re footpath 10 |
| e. Playing Field | Nothing to report |

THORPE LE SOKEN PARISH COUNCIL MONTHLY AGENDA JANUARY 2026

- | | |
|-----------------------------|--|
| f. Street Lighting | Nothing to report |
| g. Thorpe in Bloom | Nothing to report |
| h. Allotments
discussion | Nothing further to report following earlier public |
| i. TDALC | Nothing to report. |

16. Date of next meeting

9th Feb

17. Close of meeting