



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 12th January 2026 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball – Parish Clerk.

A G E N D A

- 1. Chairman To convene meeting**
- 2. Apologies for absence:**
- 3. Confirmation of minutes of last meeting held Monday 10th November 2025**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Budget/precept setting**
To receive the draft budget and agree and approve the budget and precept for 2026/27.
- 8. Thorpe Festival Trust grant**
To agree grant donation to Thorpe Festival Trust.
- 9. SIDs for Station Road**
To approve costs for hardware to mount the SID sign on station road
- 10. Website redesign**
Rolling agenda item
- 11. GDPR training costs**
To approve training costs for Clerk training for assertion 10 compliance (AGAR)
- 12. Additional dogbin for Dugby way/ The Spennels**
To approve costs for an additional dogbin
- 13. Planning**
Applications received

25/01789/FUL	Planning Application - demolition of barn and replacement with three x 2 bed dwellings (in lieu	Comarques Farm Barn Colchester Road
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of deemed Prior Approval for conversion of barn in to four x 2 bed dwellings subject of application 25/00455/COUNOT as allowed at appeal).

25/01828/FULHH	Convert existing attached garage to habitable space, single storey rear extension (following demolition of conservatory) and install ramps to all external doors.	Michaelmas Gate Mill Lane
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Applications determined

25/01341/FULHH Approval - Full	Retention of rear dormer window and construction of flat roof rear extension, and cladding to the host dwelling.	3 Tendring Road
25/01466/FULHH Approval - Full	Proposed two storey side extension with front porch and single storey rear extension	4 Hall Lane

14. Accounts for period 11th November 2025 – 12th January 26 incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
Frinton Alarm Sytems		£264	
HMRC		£72.51	
Knights Professional Services		£2,088	
M. Fielder		£194.69	
SJH Services		£5,000	
Scottish Power		£323.14	
Knights Professional Services		£1,260	
Lloyds		£4.25	
Elan City		£5,614.76	
Lloyds		£4.25	
ECC		£100	
MRL Productions		£4108.80	
MRL Productions		£1,013.04	
J. Ball		£100	Reimbursed chairmans fund - gratuities
Mansfield fencing		£2,940	Allotment fencing
Scottish Power		£44.46	Christmas lights (energy standing charges)
G Chandler		£56.06	Reimbursed fencing sundries (Silverttons)
Knights Professional services		£1,338.60	Legal fees

Scottish Power		£58.11	Christmas lights (energy standing charges)
Steve Box		£435.26	Kissing Gate repair and CG gate installation
Ecoguard		£90	Allotments wasp nest removal
LLoyds		£4.25	Account fee
Lloyds		£4.25	Account fee
UK Power Networks		£2,185.20	Memorial emergency disconnection
St Michaels Church		£500	Grant funding for grounds maintenance
TDHR		£200	Grant fund donation
Affinity Water		£18.18	Allotments water
Income Received			
Hiscox		£3145	Insurance claim
Hiscox		£1,821	Insurance claim
Payments pending			
Clacton Business Services		£79.20	payroll

15. Sub Committee Reports:

a. Christmas Lights	Clerk
b. Highways and Pavements	Cllr Blandford
c. Lockyer's Wood	Cllr Coulter
d. Parish Footpaths & Village Greens	Cllrs Fielder & Moor
e. Playing Field	Chairman
f. Street Lighting	Chairman / Clerk
g. Thorpe in Bloom	Cllr Carpenter
h. Allotments	Cllrs Holland, Lloyd & Chandler
i. TDALC	Cllr Chandler

16. Date of next meeting

To agree the date of the next meeting.

17. Close of meeting