



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 12th January 2026 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball – Parish Clerk.

A G E N D A

- 1. Chairman To convene meeting**
- 2. Apologies for absence:**
- 3. Confirmation of minutes of last meeting held Monday 10th November 2025**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Budget/precept setting**
To receive the draft budget and agree and approve the budget and precept for 2026/27.
- 8. Thorpe Festival Trust grant**
To agree grant donation to Thorpe Festival Trust.
- 9. SIDs for Station Road**
To approve costs for hardware to mount the SID sign on station road
- 10. Website redesign**
Rolling agenda item
- 11. GDPR training costs**
To approve training costs for Clerk training for assertion 10 compliance (AGAR)
- 12. Additional dogbin for Dugby way/ The Spennels**
To approve costs for an additional dogbin
- 13. Planning**
Applications received

| | | |
|--------------|---|--|
| 25/01789/FUL | Planning Application - demolition of barn and replacement with three x 2 bed dwellings (in lieu | Comarques Farm Barn Colchester Road |
|--------------|---|--|

25/01828/FULHH of deemed Prior Approval for conversion of barn in to four x 2 bed dwellings subject of application 25/00455/COUNOT as allowed at appeal).
 Convert existing attached garage to habitable space, single storey rear extension (following demolition of conservatory) and install ramps to all external doors. Michaelmas Gate Mill Lane

Applications determined

25/01341/FULHH Retention of rear dormer window and construction of flat roof rear extension, and cladding to the host dwelling. 3 Tendring Road
 Approval - Full
 25/01466/FULHH Proposed two storey side extension with front porch and single storey rear extension 4 Hall Lane
 Approval - Full

14. Accounts for period 11th November 2025 – 12th January 26 incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
 All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball £ Staff Wages
 Naze Lamb £490 PF maintenance

| Payee | Invoice | Amount | Budget line |
|-------------------------------|---------|-----------|--|
| Frinton Alarm Sytems | | £264 | |
| HMRC | | £72.51 | |
| Knights Professional Services | | £2,088 | |
| M. Fielder | | £194.69 | |
| SJH Services | | £5,000 | |
| Scottish Power | | £323.14 | |
| Knights Professional Services | | £1,260 | |
| Lloyds | | £4.25 | |
| Elan City | | £5,614.76 | |
| Lloyds | | £4.25 | |
| ECC | | £100 | |
| MRL Productions | | £4108.80 | |
| MRL Productions | | £1,013.04 | |
| J. Ball | | £100 | Reimbursed chairmans fund - gratuities |
| Mansfield fencing | | £2,940 | Allotment fencing |
| Scottish Power | | £44.46 | Christmas lights (energy standing charges) |
| G Chandler | | £56.06 | Reimbursed fencing sundries (Silvertons) |
| Knights Professional services | | £1,338.60 | Legal fees |

| | | | |
|---------------------------|--|-----------|--|
| Scottish Power | | £58.11 | Christmas lights (energy standing charges) |
| Steve Box | | £435.26 | Kissing Gate repair and CG gate installation |
| Ecoguard | | £90 | Allotments wasp nest removal |
| Lloyds | | £4.25 | Account fee |
| Lloyds | | £4.25 | Account fee |
| UK Power Networks | | £2,185.20 | Memorial emergency disconnection |
| St Michaels Church | | £500 | Grant funding for grounds maintenance |
| TDHR | | £200 | Grant fund donation |
| Affinity Water | | £18.18 | Allotments water |
| | | | |
| Income Received | | | |
| Hiscox | | £3145 | Insurance claim |
| Hiscox | | £1,821 | Insurance claim |
| Payments pending | | | |
| Clacton Business Services | | £79.20 | payroll |
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15. Sub Committee Reports:

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| a. Christmas Lights | Clerk |
| b. Highways and Pavements | Cllr Blandford |
| c. Lockyer's Wood | Cllr Coulter |
| d. Parish Footpaths & Village Greens | Cllrs Fielder & Moor |
| e. Playing Field | Chairman |
| f. Street Lighting | Chairman / Clerk |
| g. Thorpe in Bloom | Cllr Carpenter |
| h. Allotments | Cllrs Holland, Lloyd & Chandler |
| i. TDALC | Cllr Chandler |

16. Date of next meeting

To agree the date of the next meeting.

17. Close of meeting