



**MINUTES OF THE PARISH COUNCIL MEETING**  
**Held Monday October 13th 2025 at Thorpe Baptist Church**

**Minutes**

**1. Chairman To convene meeting**

The chairman opened the meeting and thanked all in attendance

**2. Apologies for absence:** Carpenter, Cooper, Holland and Moor

In attendance: Chairman Land, Councillors Blandford, Ewart, Chandler, Fielder, Lloyd  
2 members of the public

**3. Confirmation of minutes of September meeting held Monday 8<sup>th</sup> September 2025**

Having been previously circulated, Councillor Fielder proposed that the minutes be accepted as a true record, Councillor Lloyd seconded the motion which was unanimously carried.

**4. Declaration of Members Interests**

There were none

**5. Public discussion**

Robin raised concerns regarding speeding and traffic down Station Road, a discussion took place regarding this and speed awareness/radar activated speed signs, which collect speed/traffic data. Budget has already been allocated for the installation of one of these on Frinton road once the speed limit has been changed; a second one could be installed on Station Road. To be added to the agenda for November.

Mick raised a concern regarding the condition of the pavements and lighting around the memorial.

**6. Chairman's report**

The chairman stated that The Bowls club have requested signage for Maids Head parade so that people can find them/know that they are there. A discussion took place regarding this going on the village sign post on Maids head parade or somewhere on the side of the new shop in the old Thorpe Tack Room.

**7. Audit result**

The audit has been completed, no concerns were raised by the external auditors.

**8. Tendring District History Recorders request for donation**

After a brief discussion regarding the work of TDHRC, Councillor Fielder proposed that we donate £200 to TDHRC for their archive works, Councillor Chandler seconded the motion which was unanimously carried.

**9. Village notice boards**

Councillor Fielder proposed that we replace both existing noticeboards, Councillor Ewart seconded the motion which was unanimously carried

#### **10. Poppy Wreath**

Councillor Ewart proposed that we purchase a wreath for remembrance Sunday, Councillor Blandford seconded the motion. Councillor Fielder then raised a question regarding making road closure signs, Councillor Chandler stated that he would investigate this.

#### **11. Memorial bench**

Councillor Fielder stated that the legs on the bench by the roundabout have rotted making the bench itself unstable. He suggested that we move the existing memorial bench, which is in good condition, to where the rotten bench is and purchase a new bench with memorial plaque for next to the notice board. This suggestion was well received by all and Councillor Fielder then proposed a budget of £1600 for a new hardwood bench. Councillor Ewart seconded the motion which was unanimously agreed.

#### **12. Website redesign**

Councillor Lloyd gave an update regarding his review of the website and his discussions with our web company. He shared his views regarding the logo not being quite fit for purpose from a graphics perspective and suggested that it be evolved to make it more fit for purpose. Councillor Lloyd requested that members of the council share their views of the website regarding what should be kept, updated, removed etc. to make it more user friendly. Councilors are requested to review the website to feedback in to Councillor Lloyd.

#### **13. Planning**

##### **Applications received**

25/01341/FULHH	Householder Planning Application - Retention of rear dormer window and construction of flat roof rear extension.	No objections/comments
25/01466/FULHH	Householder Planning Application - Proposed two storey side extension and single storey rear extension	No objections/comments

#### **14. Accounts for period 8<sup>th</sup> September 2025 – 13<sup>th</sup> October incl.**

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

#### **STANDING ORDERS:**

J Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Amount	Budget line
Lloyds	4.25	Account service charge
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Catch PR	216.00	Website
HMRC	72.51	Employment costs
Clacton Business services	121.20	Payroll services

G Chandler	35.00	Reimbursement fuel (open spaces)
<b>Payments pending</b>		
PKF Littlejohn	378.00	Audit services
Thorpe Baptist Church	300.00	Meeting room hire
Weed fabric direct	184.92	Weed control membrane
<b>Income received</b>		
Market Field School	67.50	Allotment rent
TDC	36,002.00	Precept

**Fielder proposed, Ewart seconded**

**15. Sub Committee Reports:**

- a. Christmas Lights Nothing to update
- b. Highways and Pavements Cllr Blandford
- c. Lockyer's Wood There was a fire started in the woods, fire brigade were called and kids responsible spoken too.
- d. Parish Footpaths & Village Greens Councillor Moor to do some maintenance on Far green
- e. Playing Field Nothing to report.
- f. Street Lighting Chairman / Clerk
- g. Thorpe in Bloom Nothing to update
- h. Allotments Fence panels are broken, these will need to be replaced.  
Gate codes to changed

**16. Date of next meeting**

10<sup>th</sup> November

**Close of meeting**