



MINUTES OF THE PARISH COUNCIL MEETING
Held Monday January 13th 2025 at Thorpe Baptist Church

January 2025

Minutes

1. Chairman To convene meeting

The chairman opened the meeting and welcomed all in attendance

2. Apologies for absence: Councillors Blandford, Coulter, Carpenter

In attendance: Chairman Land, Clerk, Councillors Cooper, Fielder, Ewart, Holland, Moor,

3. Confirmation of minutes of last meeting held Monday 11th November 2024

Having been previously circulated, Councillor Land proposed that the minutes be accepted as a true record of the October meeting, Councillor Fielder seconded the motion.

4. Declaration of Members Interests

There were none

5. Public discussion

No MoP in attendance

6. Chairman's report

Essex CC is one of the councils potentially having elections delayed in 2025 due to Labours plans to merge district councils into unitary councils, governed by a Mayor. This will mean devolution of certain local issues, such as roads, social care etc to local control. Unfortunately, there is no option for parish councils to submit their views, comments or concerns on the subject.

Christmas lighting was good this year, the memorial looked very good and we will look at including more rope lights throughout the high street.

Round about and the memorial will be resurfaced at the end of February – weather dependent, the drain outside Ivy Cottage is also being investigated/repaired.

7. Community Garden

Ruth Layzell, paid £350 out of her own pocket for plants and materials for the community garden. Whilst she has not asked to be reimbursed, the parish council felt that she should not have to pay for such things herself and her costs should be reimbursed. There are no receipts available for the items purchased as she wasn't intending on claiming for them. Councillor Fielder proposed that Ruth should be reimbursed for costs incurred, Councillor Holland seconded the motion.

Councillor Fielder proposed that we set an annual budget for the community garden of £500, Councillor Ewart seconded the motion, which was unanimously carried.

8. Budget/precept setting

Having been previously circulated, the proposed budget and precept were briefly discussed, with an additional £500 being added to the budget for the community garden, as per agenda point 7 above.

Councillor Land proposed that the proposed budget and precept be agreed and accepted, councillor Cooper seconded the motion, which was unanimously carried.

9. Tendring road drainage

The chairman provided an update on the recent history of development and associated drainage to new houses on Tendring road and the impact it has on the other houses in the area, which are not on mains sewerage. The chairman has investigated this with TDC and has been advised that there is nothing they can do, as this has been signed off by Building Control. A discussion took place regarding this, however as this is regarding approved plans there is nothing that can be done to now change this. Ditches, drains and culverts are the responsibility of the land owner.

10. Monkey Challenge play equipment

A brief discussion took place regarding the monkey challenge play equipment and the process to obtain funding for the equipment. Councillor Land proposed that we accept the offer from Monkey Challenge to help us to try and gain funding for the monkey challenge play equipment, Councillor Holland seconded the motion.

11. ICO renewal

Councillor Fielder proposed the renewal of the ICO registration, Councillor Cooper seconded the motion which was unanimously carried.

12. Lady Nelson – Dead Tree Removal

It was agreed to get a second quote as this was considered to be quite a lot.

13. Path Cleaning - Purchase of Mechanical Cleaner

Councillor Moor to contact Veolia about contracting them to do it on our behalf.

14. Planning

Applications received

24/01711/VOC	Removal of Condition 10 to enable/allow property be occupied thereafter as a permanent family home and Variation of Conditions 2 (Approved plans), 3 (surfacing) , 5 (landscaping), 7 (Biodiversity) and 8 (Energy Efficiency) to enable variation of the requirements for submission of further details imposed by the conditions and to amend dwelling design.	No comment
24/01867/LBC / 24/01868/FUL	External works to numbers 1-4 and 7-8 Churchgate, comprising re-rendering of 1980s extension walls with a modern silicone render system, replacement of 2no. windows with slimline double glazed timber windows, replacement rainwater goods with cast aluminium and replacement of rear window to no.7 with new stable door.	No comment
24/01853/FULHH	Householder Planning Application - erection of oak framed garage with first floor home office, entertainment and gym space.	No comment

Applications determined

24/01379/FUL Approval - Full	Demolition in a conservation area – demolition of front boundary fence and gravel boards.	29 Landermere Road
24/01394/FUL Approval - Full	Planning Application - Erection of new self build/custom build dwelling.	75 Frinton Road Thorpe Le Soken
24/01461/FULHH Approval - Full	Proposed side extension (part first floor over existing ground floor), two rear facing dormers and clad property with hardie plank.	The Cottage 2 Tendring Road
24/01084/VOC Approval - Full	Variation of Condition 2 (Approved Plans); Condition 9 (Travel Information pack); Condition 13 (Fibre Optic Broadband Connection); Condition 15 (Biodiversity Enhancement Strategy); Condition 16 (Sustainability of development)	Land adjacent to Comarques Farm House
24/01576/FUL	Planning Application - Erection of Grain Store (Phase 1)	Landermere Farm Walton Road Thorpe Le Soken
24/01579/FUL	Planning Application - Erection of Grain Store (Phase 2)	Landermere Farm Walton Road Thorpe Le Soken

15. Accounts for period 12th November 2024 – 13th January incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball	£	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
MRL	Nov	£2971.20	Christmas lights deposit
Naze Lamb	Nov	£450	Grass cutting
J.Ball	Nov	£18.28	Pay adjustment
J.Ball	Nov	£247.33	NJC/NALC pay award
A&J Lighting	Nov	£96.00	Street light maintenance
N Power	Nov	£342.96	Street light energy
N Power	Dec	£397.76	Street light energy
M. Fielder	Jan	£15.41	Reimbursement for machinery fuel (pathways)
ECC	Jan	£100	Christmas lights application fee
Payments Pending/requiring approval			
Clacton Business Services		£50.40	Payroll Services
MRL		£2971.20	Christmas Lights
Income Received			

Councillor Holland proposed that the accounts be accepted and approved, Councillor Ewart seconded the motion which was unanimously agreed.

16. Sub Committee Reports:

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| a. Christmas Lights | Nothing further to add to update in Chairmans report |
| b. Highways and Pavements | Nothing to update |
| c. Lockyer's Wood | Nothing to update |
| d. Parish Footpaths & Village Greens
Green project has now left. | The TDC contact who was helping drive the Far Thorpe |
| e. Playing Field | Nothing to update |
| f. Street Lighting | Nothing to update |
| g. Thorpe in Bloom | Nothing to update |
| h. Allotments | Nothing to update |

17. Date of next meeting

10th Feb

18. Close of meeting