



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 14th April 2025 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball – Parish Clerk.

AGENDA

- 1. Chairman To convene meeting**
- 2. Apologies for absence:**
- 3. Confirmation of minutes of last meeting held Monday 13th March 2025**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Appointment of Internal Auditor**
Motion: To agree internal auditor to be appointed for 2025
- 8. CCTV**
Motion: To consider and approve quote for security/CCTV (£1,490 + vat)
- 9. Play inspections.**
TDC are no longer carrying out the annual play inspections so we need to arrange for these to take place ourselves. Playquip can carry these out at a combined cost of £360.
Motion: To consider and approve costs for annual play inspections.
- 10. Play equipment repairs**
Motion: To consider and approve quote for repairs to play equipment (Nest swing - £1,240 + vat, Trim Trail £244.00 + vat)
- 11. Local Plan issues and options consultation**
To consider and approve responses to consultation
- 12. Lady Nelson – Injunction budget**
Due to the installations of 2 concrete blocks obstructing the access to the playing field, the solicitor has advised a budget of £20,000 for injunctive relief
Motion: To consider and agree costs for an injunction

13. Planning

Applications received

25/00567/TCA	Trees in a Conservation Area Notification - T1 - Re pollard line of small lime trees. T2 - Prune 5 fruit trees.	The Limes High Street
25/00216/WTPO Approval - Full	Works related to Tree Preservation Order (95/00022/TPO) - Remove the x2 closest mature Oak trees to property	Lady Nelson Playing Field

Applications determined

25/00127/FULHH Approval - Ful	Householder Planning Application - 1 and a half storey rear extension, enlarged front dormer and open porch.	Green Hedges, Colchester Road
25/00364/NMA Approval Non Material Amendment	Non Material Amendment to 07/00956/FUL - repositioning of approved garage.	Rose Farm 6 Frinton Road
25/00405/TCA Approval - Full	Trees in a Conservation Area Notification - 1 No. (T1) Willow - To remove dead wood and pollard to stem.	Country Mouse Cottage Abbey Street

14. Accounts for period 15th March 2025 – 14th April incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

J Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
Lloyds		£4.25	Account charge
Birkett Long LLP		£2,400	Legal fees
Birket Long LLP		£5,000	Legal fees
County Skips		£275	Open spaces/PF
J.Ball (reimbursement)		£47.99	Open Spaces/PF safety gloves/bags
M. Fielder (reimbursement)		£35.25	Open spaces/PF - refreshments
Payments Pending/requiring approval			
Clacton Business Services		£57.00	Payroll services
HMRC		£7.33	Employment costs
EALC		£640.06	Affiliations and subscriptions
Income Received			

Little Clacton Youth		£30	Pich hire
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15. Sub Committee Reports:

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| a. Christmas Lights | Clerk |
| b. Highways and Pavements | Cllr Blandford |
| c. Lockyer's Wood | Cllr Coulter |
| d. Parish Footpaths & Village Greens | Cllrs Fielder & Moor |
| e. Playing Field | Chairman |
| f. Street Lighting | Chairman / Clerk |
| g. Thorpe in Bloom | Cllr Carpenter |
| h. Allotments | Cllr Holland |

16. Date of next meeting

To agree the date of the next meeting.

17. Close of meeting