



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 12th February 2024 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball – Parish Clerk.

AGENDA

- 1. Chairman To convene meeting**
- 2. Apologies for absence: Councillors Blandford and Fielder**
- 3. Confirmation of minutes of last meeting held Monday 15th January 2024**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Clerks report**
- 8. Website upgrade**
To approve cost to upgrade website.
The website is to be moved to a new server and upgraded to improve speed and efficiency, this will cost £30 +vat.
- 9. Path Cleaning - Purchase of Mechanical Cleaner**
Rolling agenda item
- 10. Planning**
Applications received

24/00096/TCA	Oak Tree - Remove the lower main south facing bough.	Hawthorns, High Street
24/00067/FULHH	Proposal to change the current balcony area into an extension for the main bedroom	19 Landermere Road
24/00087/DOVU5	Deed of variation linked to application ref 21/01397/FUL, to secure the provision of the agreed financial contribution in place of the on-site provision (Schedule 2). And to delete Schedule 5.	Land East of Landermere Road
24/00129/TCA	3 x Ash trees - Repollard back to previous points.	Bowling Green Cottage Station Road

Applications determined

23/01724/FULHH Approval - Full	Proposed two storey side and single storey rear extensions and porch.	Box Cottage, Colchester Road
22/01679/FUL Approval - Full	Proposed two storey rear extension	Rose and Crown, High Street
23/01516/OUT Application Withdrawn	Outline Planning Application (all matters reserved except for access) for the erection of up to 10 single storey dwellings.	Land to the rear of Paddock Drive
23/01725/COUNOT Determination prior approval not reqred	Prior Approval Application under Class MA of the Town and Country Planning (General Permitted Development)) for conversion of former Class B1 commercial unit in to a residential dwelling unit.	Unit 5 Rice Bridge Industrial Estate
23/01780/NMA Approval Non Material Amendment	Non Material Amendment to application reference 23/00302/FUL to incorporate garage doors across front elevation	Damonts Farm Damants Farm Lane
22/01330/FUL Approval - Full	Proposed erection of 6 Bungalows (re-submission of application 22/00056/FUL	Land South of Frinton Road

11. Accounts for period 16th January – 12th February incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

Jess Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
A&J Lighting		£180	S. light maintenance
N. Power		£402.97	S. light energy
Affinity Water		£14.46	Allotments water
ICO		£40.00	GDPR registration
Payments pending			
Great Oaktree Land Services		£840	Work to fallen/hanging trees/branches after storm

12. Sub Committee Reports:

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| a. Christmas Lights | Clerk |
| b. Highways and Pavements | Cllr Blandford |
| c. Lockyer's Wood | Cllr Coulter |
| d. Parish Footpaths & Village Greens | Cllrs Fielder & Moor |
| e. Playing Field | Chairman |
| f. Street Lighting | Chairman / Clerk |

- g. Thorpe in Bloom
- h. Allotments

Cllr Carpenter
Cllr Holland

13. Date of next meeting

To agree the date of the next meeting.

14. Close of meeting