



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 15th January 2024 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball – Parish Clerk.

AGENDA

- 1. Chairman To convene meeting**
- 2. Apologies for absence: Councillors Blandford and Fielder**
- 3. Confirmation of minutes of last meeting held Monday 11th December 2023**
- 4. Declaration of Members Interests**
- 5. Public discussion**
- 6. Chairman's report**
- 7. Consider and agree budget and precept for 2024/25**
Review, consider and agree the proposed budget and precept for 24/25
- 8. Path Cleaning - Purchase of Mechanical Cleaner**
Rolling agenda item

9. Planning

Applications received

23/01721/FUL	Proposed conversion of former Class B1 (now Class E) commercial premises to four live/work units.	Unit 6, 6A and 7B Rice Bridge Industrial Estate
23/01724/FULHH	Proposed two storey side and single storey rear extensions and porch	Box Cottage, Colchester Road
23/01632/FUL	Proposed addition of 158 solar modules on the pitched and flat roofs of the school building.	Rolph C of E Primary School High Street
23/01804/FUL	Proposed erection of 2 No. two bed detached bungalows in lieu of approved scheme for a three bed bungalow.	Land adjacent to Comarques Farm House
24/00008/FULHH	Replace existing conservatory with single storey rear extension.	Corner House, Station Road

Applications determined

23/01515/FUL Approval - Full	Proposed removal of existing metal chain link and timber trellis fencing, and installation of 2.4m high weldmesh fencing and pedestrian gate	Rolph C of E Primary School High Street
23/01419/LUEX Lawful use certificate granted	Application for an Existing Lawful Development Certificate for vehicular acces	Comarques Colchester Road
23/01538/FUL Refusal - Full	Proposed new 2 bedroom dwelling	20 Byng Crescent
23/01675/FULHH Approval - Full	Proposed garden room extension, reinstatement of a garage and installation of rooflights	The Hawthorns, High street

10. Accounts for period 12th December '23 – 15th January '24 incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

Jess Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
A&J Lighting		£96	S. light maintenance
N. Power		£388.64	S. light energy
Mower Magic		£1699.00	Open spaces (new brush cutter for footpaths)
Garden Machinery Direct		£560	Open spaces (new hedge cutter for footpaths)
Thorpe Baptist Church		£260	Meeting room hire
Clacton Business services		£48.00	Payroll services

11. Sub Committee Reports:

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| a. Christmas Lights | Clerk |
| b. Highways and Pavements | Cllr Blandford |
| c. Lockyer's Wood | Cllr Coulter |
| d. Parish Footpaths & Village Greens | Cllrs Fielder & Moor |
| e. Playing Field | Chairman |
| f. Street Lighting | Chairman / Clerk |
| g. Thorpe in Bloom | Cllr Carpenter |
| h. Allotments | Cllr Holland |

12. Date of next meeting

To agree the date of the next meeting.

13. Close of meeting