



October 2023

**MINUTES OF THE PARISH COUNCIL MEETING
Held Monday October 9th 2023 at Thorpe Baptist Church**

Minutes

1. Chairman To convene meeting

Chairman opened the meeting and thanked those in attendance

2. Apologies for absence: Councillor's Blandford, Cooper, Carpenter

In attendance: Chairman Land, Councillor's Coulter, Fielder, Ewart, Moore Holland

3. Confirmation of minutes of last meeting held Monday 11th September 2023

Having been previously circulated, Councillor Ewart proposed that the minutes of the September meeting be accepted as a true record, Councillor Fielder seconded. All those present at the September meeting were in agreement.

4. Declaration of Members Interests

The were none.

5. Public discussion

None in attendance.

6. Chairman's report

Brief update on progress with the drainage and resurfacing scheme

7. Conclusion of Audit

It was noted that the audit has been concluded and published on the website.

8. Christmas lights

Councillor Fielder motioned that a sum of £5000 + vat be allocated for Christmas lights including lighting of the church and contingencies, Councillor Coulter seconded the motion, all were in favour.

9. New Hedge trimmer and lawn mower

Councillor Fielder proposed a budget of £3000 for a Honda brush cutter and Stihl hedgecutter. Councillor Moore seconded all were in favour.

10. Rolph School Association fireworks 2024

Councillor Coulter provided a brief updated on plans for RSA fireworks next year which will be an event open to the village as well as children from the school.

11. Lady Nelson Playing field

We have not heard from the landlord so have instructed the solicitor to commence court proceedings to defend our position and retain our tenancy.

12. Path Cleaning - Purchase of Mechanical Cleaner

No further update

13. Planning

Applications received

23/01341/FUL	Proposed construction of 3 no. terraced dwellings.	Land East of Station House Station Road
23/01160/LBDISC	Discharge of condition 3 (Heritage - Rooftiles) of application 23/00855/LBC.	Thorpe Green House Colchester Road
23/01231/FUL	Proposed erection of 2no. holiday lodges, 12no. shepherds huts, 12no. glamping pods, extension to existing car park and associated road ways and parking, along with a woodland walk	Lifehouse Spa and Hotel Frinton Road

Applications determined

23/01132/FULHH Approval - Full	Proposed two storey side and single storey rear extension	3 Landermere Cottages Landermere
23/01310/WTREX Approval - Full	Remove 1 No. dead Silver Birch	Hilltop Willows Station Road
23/01006/WTPO Approval - Full	1 No. Oak - crown thinning and reduction.	Land West of Byng Crescent

14. Accounts for period 12th September – 9th October incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

Jess Ball	£ [REDACTED]	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
N.Power		£198.28	S. Light energy
Thorpe Festival Trust		£1000.00	Christmas festival grant
Clacton Business services		£48.00	Payroll services
HMRC		£57.54	Employment costs
HMRC		£57.74	Employment costs
HMRC		£57.54	Employment costs
PKF Littlejohn		£378.00	Audit services

RBL Poppy appeal		£25.00	Remembrance Sunday poppy wreath
Payments Received			
TDC		£30,911	Precept 2 nd instalment

Account balances:

Treasurers account	Savings Account (Bus banking)	Margery Wright fund	It's a Knockout/Allotments
£56,426.09	£37,762.04	£4,858.27	£702.00

The accounts were reviewed, Councillor Ewart proposed the approval of the accounts, Councillor Fielder seconded, this was unanimously agreed.

15. Sub Committee Reports:

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| a. Christmas Lights | Nothing further to add |
| b. Highways and Pavements | CLr Coulter raised issue regarding parking on pavements causing obstructions to wheelchair users and pushchairs |
| c. Lockyer's Wood | Councillor Coulter updated that quotes have been received for the pathways |
| d. Parish Footpaths & Village Greens | Nothing further to update |
| e. Playing Field | Nothing to update |
| f. Street Lighting | Light out on Abbey crescent has been reported |
| g. Thorpe in Bloom | CLr Carpenter |
| h. Allotments | The vacant plots have now been rotovated and divided into smaller plots and are ready for the new tenants. |

16. Date of next meeting

To Discuss and agree the date of the next meeting.

17. Close of meeting