



July 2023

***MINUTES OF THE PARISH COUNCIL MEETING
Held Monday July 10th 2023 at Thorpe Baptist Church***

Minutes

- 1. Chairman opened the meeting and thanked those in attendance**
- 2. Apologies for absence: Councillors Blandford, Fielder and Carpenter**
In attendance: Chairman, Councillors Cooper, Holland, Moor, Ewart, Coulter, Hodgson
- 3. Confirmation of minutes of last meeting held Monday 12th June 2023**
Having been previously circulated, Councillor Ewart proposed that the minutes be accepted, Councillor Cooper seconded, this was unanimously carried by all those in attendance at the June meeting.
- 4. Declaration of Members Interests**
Councillor Holland declared that she had an interest in one of the planning applications relating to a sycamore tree.
Councillor Hodgson declared that he had submitted a quote for works in Lockyers Wood.
- 5. Public discussion**
Pat asked if there was a date for when the works in the village is likely to happen. The chairman advised that some of the work is likely to begin in August (phase 1) and the remaining work (from Golden Lane up to Vicarage Lane -phase 2) will take place some time in the next financial year.
Frances Bruce from the allotments asked about the unallocated plots at the allotments and who will be responsible for maintaining them. A discussion took place regarding plot 11 which has a tree on it making it difficult to grow anything on.
- 6. Chairman's report**
The chairman stated that there has been some controversy regarding access to the additional bungalows to be built on land at the back of Henderson Park. We continue to press TDC regarding the VOC to remove affordable housing commitment from the Lady Nelson Gardens development. A new 'Village store' shop is opening in the village soon (September). The appeal for the change of use under permitted development at Rice Bridge was rejected.
- 7. To review and approve the 2022_23 annual return**
Having been previously circulated prior to submission to the internal auditor, Councillor Land proposed that the annual return be approved, Councillor Cooper seconded the motion and all were in favour.
- 8. To consider and approve Section 1 of the 2022_23 AGAR**
Following review and agreement that all items in section 1 should be 'Yes' Councillor Ewart proposed that Section 1 of the AGAR should be approved, Councillor Holland seconded the motion, which was unanimously carried. Section 1 of the AGAR was then signed by the chairman and Clerk/RFO.

9. To consider and approve Section 2 of the 2022_23 AGAR

Having received approved accounts from the internal auditor and approved the annual return, which determined the figures for section 2 of the AGAR Councillor Land proposed that section 2 of the AGAR be approved, Councillor Cooper seconded the motion, which was unanimously carried. Section 2 of the AGAR was then signed by the chairman.

10. Note findings of the internal auditor report on 2022_23 annual return

There were no findings to report

11. Lady Nelson Playing field

A brief update was given on the legal situation regarding the Lady Nelson Playing fields

12. Allotments

Councillor Ewart proposed a budget of £1k to resolve the gate situation at the allotments, Councillor Cooper seconded the motion. All were in favour.

13. Path Cleaning - Purchase of Mechanical Cleaner

(Rolling agenda item)

14. Planning

Applications received

23/00855/LBC	Proposed new plain tile roof to outbuilding, new lean-to greenhouse and installation of photo-voltaic panels	To comply with English Heritage
23/00856/FULHH	Proposed new plain tile roof to outbuilding, new lean-to greenhouse and installation of photo-voltaic panels	To comply with English Heritage
23/00901/LUPROP	Proposed use or development under section 192 to station a mobile home within the curtilage of a dwelling.	No comment
23/00916/TCA	1. Ash - Fell	No comment
23/00863/TCA	1 No. Sycamore - fell.	No comment
23/00829/TCA	Pollard one large lower branch of Ash tree, removing growth back to the main limb	No comment
23/00792/TCA	Reduce sycamore by 40%	No comment

Applications determined

23/00621/NDPNOT Prior approval not required	Proposed installation of 130 No. PV solar panels with a maximum output of 59.8 kWp on the flat roofs	Tendring Technology and Sixth Form College
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15. Accounts for period 13th June – 10th July incl.

To receive and approve the monthly accounts and payments.

CLLrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:
All cheques/on-line payments to be signed by two designated members of PC.

STANDING ORDERS:

Jess Ball	£1100.24	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	Budget line
Clacton Business Services		£240.00	Audit services
HMRC		£57.54	Employment costs (July)
Signs made easy		£275.22	Allotments (parking signs)
Sid Hutchby		£300	O/S Grass cutting
CBS		£48.00	Payroll bureau
Naze Lamb		£3,672	Allotments
Kevin Greenscapes		£1920	Allotments
HMRC		£57.54	Employment costs (June)
NPower		£219.86	Street light energy
Arthur J Gallagher		£1,969.73	Insurance

Account balances:

Treasurers account	Savings Account (Bus banking)	Margery Wright fund	It's a Knockout/Allotments
£34,440.13	£37,673.30	£4,846.86	£702

Councillor Ewart proposed that the accounts be accepted and approved, Councillor Cooper seconded

16. Sub Committee Reports:

- a. Christmas Lights No update
- b. Highways and Pavements No update
- c. Lockyer's Wood 2 quotes for composite edging – DB garden services @ £6,350, Tendring garden products £6,200. Some sycamores seem to be affected by a fungal disease again (the same happened last year) awaiting tree officer, Clive Dawson to assess.
- d. Parish Footpaths & Village Greens Feedback from the Woodland Trust received regarding the rewilding of Far Thorpe Green.
- e. Playing Field No further update to previous agenda item
- f. Street Lighting No update
- g. Thorpe in Bloom The baskets are ready and waiting to go up
- h. Allotments No further update to previous agenda point

17. Date of next meeting

Monday 11th September

18. Close of meeting