



January 2023

**MINUTES OF THE PARISH COUNCIL MEETING**  
**Held Monday 16<sup>th</sup> January 2023 at Thorpe Baptist Church**

**Minutes**

**1. Chairman To convene meeting.**

Chairman opened meeting, welcoming everyone and thanking them for their attendance. He then explained that there was no meeting in December as it was cancelled due to not being quorate.

**2. Apologies for absence: Ewart, Fielder**

In attendance: Land, Cooper, Carpenter, Starling, Coulter, Blandford  
3 Mop's in attendance

**3. Confirmation of minutes of last meeting held Monday 14<sup>th</sup> November 2022**

Councillor Starling proposed that the minutes be approved as an accurate record of the meeting held in November 2022. Councillor Cooper seconded the motion, which was agreed by those who were also in attendance at the November meeting.

**4. Declaration of Members Interests**

There were none

**5. Public discussion**

*MOP raised concerns regarding volume of surface water on the roads. Remedial works haven't made a difference. MOP has contacted E. Highways re the damage to the island near the memorial and damage to the pavement. A discussion arose regarding the state of the roads and the poor drainage that is degrading further over time. Speed through the village was raised as a concern and a push for a 20 speed limit was raised. Following the recent accident in the high street, which resulted in closure of the high street, this may be a good time to push for this.*

*Signage is disappearing around the village, for example signage for the station has gone.*

**6. Chairman's report**

The chairman introduced James Moore as an MOP attendee who has expressed an interest in joining the council during elections in May.

There has been no further update regarding the additional houses at Henderson park.

Digby way allotments are being prepared and should be ready soon.

Frinton road development builders have been spoken to about parking and contributing to resurfacing of the car park

Nursery Field (Frinton road) developers have also been spoken to about parking on Byng Crescent.

Roadworks – works completed in Colchester road before Christmas, looking at water on the road up there and drainage up to Golden lane. The next phase will be from Golden lane towards the village but we don't know when this will start.

Water leak on Station road down outside the new bungalows near the station – this has been investigated by Affinity Water, who have advised they are not responsible for it

The old Christmas lights are being stored in the Scouts storage container and have been offered to other parishes as we no longer use them

Ruth Layzel has applied for a winter grant and will be doing an event on the 27<sup>th</sup> Jan at the church to hand out coats, gloves, etc. there will also be a monthly winter warmer event on the 3<sup>rd</sup> Tuesday of every month providing teas and coffee etc.

**7. New swing barrier for entrance to playing field at the social club**

Chairman updated that this has been raised to him on previous years and there was an issue with the fire engine getting onto the field last year so it needs replacing. A discussion took place regarding the type of barrier required and it was decided that this should be further investigated before agreeing to the current quote to ensure the most suitable barrier is installed to meet the demands of emergency vehicle access etc.

**8. Allotments container area fencing**

Councillor Carpenter proposed that the quote provided by T.A.F.S should be accepted, Councillor Coulter seconded the motion and all were in favour.

**9. Lady Nelson/Scout hut car park signage**

Following ongoing concerns from residents regarding the use of the Lady Nelson/Scout hut car park by construction workers for the neighbouring development, Councillor Land proposed that 'No construction traffic' signs should be purchased, similar to those previously purchased to for the Social Club car park, the cost of which was under £100, Councillor Carpenter seconded the motion which was unanimously agreed.

**10. Approve 2023/24 Budget**

A discussion took place regarding the proposed budget, which had been previously circulated and reviewed. Councillor Carpenter proposed the budget be accepted, Councillor Cooper seconded the motion which was unanimously carried.

**11. Approve and set the 2023/24 Precept**

Following the discussion for the budget and the recommended precept requirement, Councillor Cooper proposed that the precept be set at £61,250 for the 2023/24 financial year, Councillor Carpenter seconded the motion which was unanimously carried.

**12. Container groundworks**

The works required and quote for such works were discussed, Councillor Starling proposed that the quote be approved for the work to go ahead, Councillor Cooper seconded, all in favour.

**13. Path Cleaning - Purchase of Mechanical Cleaner**

Councillor Cooper provided an update that he and Councillor Fielder are due to go and visit the 2 companies that provide path cleaners, awaiting Cllr Fielder availability to do so.

**14. Planning**

**Applications received**

22/01944/FUL

External alterations including first floor extensions to existing units to facilitate the subdivision of 4 no. units to create 6 no. units.

Although the council have concerns regarding the application and appropriateness of the application, it falls within permitted development.

22/02117/FUL	Proposed construction and operation of a solar photovoltaic farm and associated infrastructure, including inverters, substations, security cameras, fencing, access tracks and landscaping. Resubmission of application 21/01860/FUL	To contact developer and invite for meeting
22/02095/FULHH to allow a variation of condition 4 (Roof Tiles) of 22/00794/LBC to allow the use of clay plain tiles while retaining the original character of the roof.	Proposed single storey rear extension. to allow a variation of condition 4 (Roof Tiles) of 22/00794/LBC to allow the use of clay plain tiles while retaining the original character of the roof.	No comment Comment re historic nature of building, change of aesthetic feature and character of the property
22/02017/VOC	to allow a variation of condition(s) 1 (Approved Plans) of application 21/00666/DETAIL to alter plots 31-49 from houses to bungalows.	Make comment re affordable housing, but no objection to change from houses to bungalow.
22/02003/FUL	Construction of new 3 bedroom dwelling and single storey extension to existing dwelling following the demolition of existing detached garage and part of single storey side elevation.	Over development, safety concerns re highways due to more traffic in already very over crowded area
22/01866/LUPROP  (22/01744/LUPROP)	Proposed conversion to residential use in accordance with PD right under Class O.	As above.
22/01765/LUPROP) 22/01833/OUT	Outline Planning Application (Access and Layout to be considered) for the demolition of existing office and erection of 1no. three bedroom bungalow	Look at history, if additional to what has already been applied for object, if reapplication of the one approved, no objection
22/01963/AGRIC	Prior Approval Application under Part 6, Class A/B/E of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed erection of steel agricultural storage barn.	No comment proposed development
22/01946/DETAIL	Reserved matters application for the erection of 1no. three bed detached bungalow, considering details of access, appearance, landscaping, layout and scale, pursuant to outline planning permission 20/00688/OUT.	No objection but garage frontage should be in line with house
22/01941/FULHH	Proposed single storey rear extension and cladding.	No objection

**Applications determined**

22/01174/FUL Approval - Full	Proposed single storey holiday let	Kents Hill Farm House Kents Hill
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22/01388/FULHH Approval - Full	Proposed works to replace existing conservatory	19 Landermere Road
22/01534/OUT Refusal - Outline	Outline Planning Application with all matters reserved for the proposed erection of one self-build dwelling.	Land adjacent 18 Frinton Road
22/01316/OUT Refusal - Outline	Outline application with all matters reserved for the erection of a single storey dwelling.	Land to The South of 4 Edward Road
22/01719/FULHH Approval - Full	Erection of rear extension and front bay window following demolition of existing rear elements and front porch. Erection of new roof with dormer window and rooflights with rooms within the roofspace.	57 Frinton Road Thorpe Le Soken
22/01346/FUL Approval - Full	Proposed construction of single storey flat roof extension to form new classroom including new wc facility adjacent to existing entrance foyer.	Rolph C of E Primary School

**The determinations were noted.**

**15. Accounts for period 15<sup>th</sup> November 2022 – 16<sup>th</sup> January incl.**

**To receive and approve the monthly accounts and payments.**

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

**STANDING ORDERS:**

Jess Ball	£1040.35	Staff Wages
Naze Lamb	£490	PF maintenance

Payee	Invoice	Amount	VAT	Budget line
Great Oaktree Land		£180		Open spaces
MRL Productions		£4314		Christmas lights
MRL Productions		£990		Christmas lights
PC's and Pieces		£464		Office expenses
HMRC		£38.58		Employment costs
J Ball		£20		Poppy wreath reimbursement
J Ball		£503.47		NALC pay award
Thorpe Festival Trust		£1000		Grant
N Power		£226.21		S/light energy
A&J lighting		£96		S/Light maintenance
Heritage House		£790		Thorpe map printing
Advancescape		£1494		Thorpe in bloom planters
Great Oaktree land		£780		Allotments
MRL		£2,160		Wiring of new columns
ECC		£100		Xmas lights license fee
N. Power		£72.96		S. light energy
A & J lighting		£96		S. light maintenance
Sid Hutchby		£84		Grass cutting

Clacton business services		£45		Payroll
ICO		£40		GDPR reregistration

***Account balances:***

Treasurers account	Savings Account (Bus banking)	Margery Wright fund	It's a Knockout/Thorpe Fete
£42,794.86	£37,567.28	£4833.22	£0.00

Councillor Coulter proposed that the accounts be accepted, Councillor Blandford seconded the motion.

**16. Sub Committee Reports:**

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| a. Fibre High Speed Broadband        | No further update, project ongoing for rural Essex   |
| b. Christmas Lights                  | Will apply far earlier in the year for 2023 lights   |
| c. Highways and Pavements            | Usual complaints re parking, but parking wardens have been present   |
| d. Lockyer's Wood                    | Picnic benches and rubbing posts to be installed soon  |
| e. Parish Footpaths & Village Greens | Maps have been printed, volunteers have come forward to distribute   |
| f. Playing Field                     | Broken swing in play area  |
| g. Street Lighting                   | One persistent offender near Nanny Jo's  |
| h. Thorpe in Bloom                   | Planters have arrived for village signs, planting of baskets, planters and memorial to be in Coronation colours. |
| i. Allotments                        | Gound works and site prep underway.  |

**17. Date of next meeting**

Next meeting to take place Monday 13<sup>th</sup> February

**18. Close of meeting**