



April 2022

***MINUTES OF THE PARISH COUNCIL MEETING
Held Monday 25th April 2022 at Thorpe Baptist Church***

- 1. Following the completion of the Annual Parish Meeting, the Chairman opened the monthly meeting and once again thanked those in attendance**
- 2. Apologies for absence: Councillors Ewart, Raftery and Blandford**
- 3. Confirmation of minutes of last meeting held Monday 14th March 2022.**

Councillor Starling proposed that the minutes be accepted as a true account of the meeting held in March, Councillor Cooper seconded the motion.
- 4. Declaration of Members Interests:** There were none.
- 5. Public discussion**

None in attendance
- 6. Chairman's report**

Chairman updated that we had received a complaint from a resident regarding items missing from the website and that this has now been addressed.

Highways have finally, after 5 years, decided that they are not going to progress with the full SWAS scheme and will instead focus on fixing the drainage system in parts, like they did with the drains around the memorial and then resurface the road through the high street.

It has been a good 1st year as County Councillor and it is clear that the issues we experience in Thorpe are experienced across the district by other parishes also.
- 7. Grant application – St Michaels Church**

An application from David Blaine of St Michaels church was read out and a discussion took place regarding the church and its significance to the village, particularly the grounds used as access to Lockyers woods. The Chairman proposed that a grant of £500 be given to the church towards their grounds maintenance. Councillor Ewart seconded the motion and all were in favour.
- 8. Appointment of internal auditor**

A brief discussion took place regarding the services provided Clacton Business Services as an internal auditor to the Parish Council in 2021. Councillor Ewart proposed that they be appointed as internal auditors again this year, Councillor Land seconded the motion and all were in favour.
- 9. Excavation of ditch at Thorpe Green**

A discussion took place regarding the ditches function as it is an anti-trespass ditch, rather than a drainage ditch as it is not linked to any drains, although it does aid the run off of surface water from the green. As the ditch has become somewhat overgrown and a car has been parked on the corner of the green by the junction of Tendring road and Colchester road. Councillor Cooper proposed that, on the basis of the quote

provided being for clearance of the ditch (and removal of spoil) along Tendring road only, that the amount allocated be increased to £1500 and the excavation be extended further to include the corner on the junction and along Colchester road. Councillor Ewart seconded the motion and all were in favour.

10. Allotments – Searches

Following a review of the policy quotes provided and a discussion regarding chancel repair, Councillor Coulter proposed that an indemnity policy to the value of £1m be taken out to ensure adequate protection of the council’s assets. Councillor Ewart seconded the motion and all were in favour.

11. Lady Nelson Playing Field

Ongoing discussions

12. Path Cleaning - Purchase of Mechanical Cleaner

(Rolling agenda item as agreed in March meeting) A brief discussion was held regarding the progress on street cleaning investigations, the Chairman is to follow this up with TDC and it is to remain as an on-going item.

13. Cinder Path Station Road - Lockyer Woods to Public Footpath

Chairman updated that Highways own the land, to continue as a rolling agenda item.

14. Station road bus stop and Footpath entrance

A discussion was held, the bus stop issue to be referred to Essex Highways as a safety issue. Lifehouse to be contacted about the entrance to the footpath

15. Planning

Applications received

22/00448/FULHH	Proposed single storey rear extension following demolition of existing conservatory.	Providing ECC heritage are satisfied that the proposal complies with guidance, no objections.
22/00589/FULHH	Proposed single storey rear extension	Providing ECC heritage are satisfied that the proposal complies with guidance, no objections.
22/00056/FUL	Proposed development of six bungalows.	Object on highways safety grounds
22/00383/LUPROP	Proposed conversion to residential use in accordance with PD right class PA.	No objection
22/00415/FULHH	Proposed first floor side extension	No objection

Applications determined

21/01958/FUL Refusal - Full	Proposed two detached 3 bed bungalows.	Owl Lodge Vicarage Lane
22/00061/FULHH Approval - Full	Proposed single storey rear extension with glazed roof lantern.	Hillsdale 4 Tendring Road

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22/00084/LUPROP Granted	Proposed 2 garages	The Woodlands, Edward Road
22/00183/FULHH Approval - Full	Proposed two storey side extension.	Grange Farm, Station Road
22/00323/FULHH Approval - Full	Proposed gazebo	Leveret, High Street

Decisions were noted.

16. Accounts for period 15th March – 25th April incl.

To receive and approve the monthly accounts and payments.

Cllrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

Cheque #	Payee	Invoice No	Amount	VAT	Budget line
OP	Birkett Long LLP		590.23		Legal
OP	Naze Lamb		180.00		Open Spaces Lockyers Wood
OP	Nature Sign Design		1530.00		Open Spaces Lockyers Wood
OP	National Allotment Society		67.00		Affiliations and subscriptions
OP	RCCE		72.60		Affiliations and subscriptions
DD	NPower		803.81		Street lighting
OP	HMRC		311.88		Employer NI
OP	Susan Moreby (Fury Fireworks)		1000		Jubilee
Income received					
BGC	ECC		1000.00		Locality fund (Lockyers Wood)
BGC	HMRC		5242.04		VAT rebate
BGC	TDC		29,509.00		Precept 1 st instalment
BGC	TDC		500.00		Jubilee Grant

STANDING ORDERS:

Jess Ball	£1000.78	Staff Wages
Naze Lamb	£490	PF maintenance

DIRECT DEBIT'S will be paid by Bank around 12th of each month

NPower	£803.81	Street lighting (one payment for Jan, Feb, March billing)
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Payments requiring approval/pending

Payee	Invoice No	Amount	VAT	Budget line
1159 productions		300		Jubilee (staging)

Following a review of the accounts, Councillr Starling proposed that the accounts be accepted and approved and that the Jubilee grant received from TDC be allocated to the social club jubilee celebrations. Councillor Coulter seconded the motion and all were in favour.

Account balances:

Treasurers account	Savings Account (Bus banking)	Margery Wright fund	It's a Knockout/Thorpe Fete
£45,934.81	£50,448.21	£4,962.40	0.00

17. Sub Committee Reports:

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| a. Fibre High Speed Broadband | Nothing to report |
| b. Christmas Lights | Nothing to report (not in attendance) |
| c. Highways and Pavements | Nothing to report (not in attendance) |
| d. Lockyer's Wood | New nature trail rubbing posts and picnic benches to be installed. |
| e. Parish Footpaths & Village Greens | Nothing to report |
| f. Playing Field | Nothing to report |
| g. Street Lighting | Exposed column on light at memorial, Hall Lane light reported |
| h. Thorpe in Bloom | Order for this years hanging baskets will be going in soon |
| i. Allotments | Still awaiting transfer of ownership |

18. Date of next meeting

To Discuss and agree the date of the next meeting. 9th May

19. Close of meeting