



THORPE LE SOKEN PARISH COUNCIL
NOTICE OF MEETING
CLERK: MRS JESSICA BALL

April 2022

You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 25th April 2022 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.

Jessica Ball - Clerk to The Parish Council.

AGENDA

- 1. Chairman To convene meeting**
- 2. Apologies for absence:**
- 3. Confirmation of minutes of last meeting held Monday 14th March 2022**
- 4. Declaration of Members Interests:** Councillors to declare any personal or judicial interest in any items on the agenda. Items may also be declared at any point in the meeting where they become apparent.
- 5. Public discussion**
An opportunity for any members of the public to raise any issues or concerns for discussion.
- 6. Chairman's report**
Update on local matters
- 7. Grant application – St Michaels Church**
(Carried over from previous months agenda) A request for grant fundings been received from St Michaels Church, the request has been circulated to councillors for review.
Motion to council: To review and consider funding application
- 8. Appointment of internal auditor**
Clacton Business Services completed the internal audit of the parish council for the first time last year and were very helpful in supporting the Clerk with the completion of the AGAR for the external audit.
Motion to council: To appoint internal auditor for 2022
- 9. Excavation of ditch at Thorpe Green**
A request has been received from a local resident regarding excavation of the ditch around Thorpe Green to alleviate some of the surface water. Matt Hull has been asked to provided an quote for carrying out the work, which comes in at £620 + vat with spoil levelled out and left on inside bank, or £820 + vat with spoil carted away and disposed of. However, it should be noted that this is an anti-trespass ditch, not a drainage ditch so whilst it will facilitate some run off of surface water, it is not actually a drain.
Motion to council: To agree spend for ditch excavation

10. Allotments – Searches

The searches have been conducted by the solicitors as requested. A chancel repair liability has been identified and quotes for an indemnity policy have been provided.

Motion to council: Agree indemnity policy for Chancel repair

11. Lady Nelson Playing Field

Lease renewal

12. Path Cleaning - Purchase of Mechanical Cleaner

(Rolling agenda item as agreed in March meeting) To investigate street cleaning contractors/purchase of mechanical street cleaner.

13. Cinder Path Station Road - Lockyer Woods to Public Footpath

(Carried over from last meeting) To potentially adopt the land and clear for a woodland path from opposite Lockyers wood to the public footpath behind the Lifehouse.

14. Station road bus stop and Footpath entrance

Correspondence received from a resident regarding the overgrowth of the bushes obscuring the view of the exit from the footpath behind the Lifehouse out onto Station road causing a potential hazard. This also applies to the bushes around the bus stop further down the road. As we are into bird nesting season, these cannot be cut back with hedge trimming machinery due to potential disturbance of nesting birds, however, hand held machinery may be used to prevent disturbance to nesting birds and improve safety.

Motion to council: To consider and approve the cutting back of the foliage around these 2 points to create sight splay and reduce the hazard to pedestrians.

15. Planning

Applications received

22/00448/FULHH	Proposed single storey rear extension following demolition of existing conservatory.	4 Station Road Thorpe Le Soken
22/00589/FULHH	Proposed single storey rear extension	3 Edward Road
22/00056/FUL	Proposed development of six bungalows.	Land South of Frinton Road
22/00383/LUPROP	Proposed conversion to residential use in accordance with PD right class PA.	Rice Bridge Estate Station Road
22/00415/FULHH	Proposed first floor side extension	8 The Spennells

Applications determined

21/01958/FUL Refusal - Full	Proposed two detached 3 bed bungalows.	Owl Lodge Vicarage Lane
22/00061/FULHH Approval - Full	Proposed single storey rear extension with glazed roof lantern.	Hillsdale 4 Tendring Road
22/00084/LUPROP Granted	Proposed 2 garages	The Woodlands, Edward Road

22/00183/FULHH Approval - Full	Proposed two storey side extension.	Grange Farm, Station Road
22/00323/FULHH Approval - Full	Proposed gazebo	Leveret, High Street

16. Accounts for period 15th March – 25th April incl.

To receive and approve the monthly accounts and payments.

CLRs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

17. Sub Committee Reports:

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| a. Fibre High Speed Broadband | Cllr Ewart |
| b. Christmas Lights | Cllr Raftery |
| c. Highways and Pavements | Cllr Blandford |
| d. Lockyer's Wood | Cllr Coulter |
| e. Parish Footpaths & Village Greens | Cllr Fielder |
| f. Playing Field | Cllr Starling |
| g. Street Lighting | Clerk and Chairman |
| h. Thorpe in Bloom | Cllr Carpenter |
| i. Allotments | Cllr Starling |

18. Date of next meeting

To Discuss and agree the date of the next meeting.

19. Close of meeting