



THORPE LE SOKEN PARISH COUNCIL  
NOTICE OF MEETING  
CLERK: MRS JESSICA BALL

**March 2022**

***You are hereby summoned to attend a meeting of the Parish Council that is being held on Monday 14<sup>th</sup> March 2022 at 7.00pm held at Thorpe Baptist Church. Members of public and press are welcome to attend.***

***Jessica Ball - Clerk to The Parish Council.***

**A G E N D A**

- 1. Chairman To convene meeting**
- 2. Apologies for absence: Councillors Ewart, Carpenter**
- 3. Confirmation of minutes of last meeting held Monday 10<sup>th</sup> January 2021**
- 4. Declaration of Members Interests:** Councillors to declare any personal or judicial interest in any items on the agenda. Items may also be declared at any point in the meeting where they become apparent.
- 5. Public discussion**  
An opportunity for any members of the public to raise any issues or concerns for discussion.
- 6. Chairman's report**  
Update on local matters
- 7. The Queen's Platinum Jubilee**  
We are awaiting confirmation from TTC re feasibility and material costs for the production of the brazier. If this can't be produced by the school then Stow Forge could manufacture this instead. No confirmed costs yet obtained but due to time constraints a budget should be allocated so this work can commence as soon as a response is received from TTC.  
**Motion to council: To approve costs for beacon brazier**
- 8. Village Sign**  
**Motion to council: To agree spend for restoration of the village sign**
- 9. Allotments storage container**  
A storage container has been reserved for when the allotment transfer is complete, however, due to the weight of the container and the soil base it is to be positioned on, it will sink if the base is not prepared appropriately.  
**Motion to council: To agree spend for ground works in preparation or the container**

**10. Lockyers wood nature walk**

Councillor Coulter has selected the brass rubbing posts for installation in Lockyers wood to be purchased with the locality fund awarded. However, the delivery charges will take the total over the allocated award total and there are other items that we would like to purchase for the wood as well as repairs to the concrete liner of the recently excavated pond. The PC has allocated reserves for projects in the annual budget, which have not been attributed to any projects in this financial year.

**Motion to council: To agree additional costs outside the £1,000 fund for the nature rubbings and pond liner**

**11. Grant application – St Michaels Church**

A request for grant fundings been received from St Michaels Church, the request has been circulated to councillors for review.

**Motion to council: To review and consider funding application**

**12. Annual playground inspection**

The annual playground inspection is due around May/June and needs to be booked in with TDC. The cost for each play area is £47.33 + vat.

**Motion to council – To approve costs for annual playground inspection**

**13. RCCE membership renewal**

Our membership of Rural Communities Council of Essex is due for renewal, the cost for annual membership is £72.60

**Motion to council – to agree renewal of membership of RCC Essex**

**14. Path Cleaning - Purchase of Mechanical Cleaner**

Agenda item requested by Councillor Cooper

**15. Cinder Path Station Road - Lockyer Woods to Public Footpath**

Agenda item requested by Councillor Cooper

**16. Planning**

**Applications received**

22/00061/FULHH	Proposed single storey rear extension with glazed roof lantern.	Hillsdale 4 Tendring Road
22/00084/LUPROP	Proposed two garages.	The Woodlands Edward Road
22/00175/FULHH	Proposed extension and conversion of existing barn to form additional living space and annexe accommodation ancillary to host dwelling.	Barkers Hall Whitehall Lane
22/00183/FULHH	Proposed two storey side extension.	Grange Farm Station Road

**Applications determined**

21/01555/FUL Approval - Full	Proposed illumination of church spire	Church of St Michael High Street
21/01978/FULHH Approval - Full	Proposed vehicle access/drop kerb	Frinton Road

**17. Accounts for period 14<sup>th</sup> Dec – 10<sup>th</sup> Jan incl.**

**To receive and approve the monthly accounts and payments.**

CLLrs to approve Cheques/on-line payments for signature/approval, agree D/Debits & S/Orders:

All cheques/on-line payments to be signed by two designated members of PC.

Cheque #	Payee	Invoice No	Amount	VAT	Budget line

**STANDING ORDERS:**

Jess Ball	£867.68	Staff Wages
Naze Lamb	£490	PF maintenance

**DIRECT DEBIT'S will be paid by Bank around 12<sup>th</sup> of each month**

N. Power (e.on)	Street lighting
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Payments requiring approval/pending

Payee	Invoice No	Amount	VAT	Budget line

**Account balances:**

Treasurers account	Savings Account (Bus banking)	Margery Wright fund	It's a Knockout/Thorpe Fete
			£0.00

**N.B. We are still awaiting an energy bill from Scottish Power for the Christmas lights. I hope to receive and pay this before month end so that it is included on the accounts for the 21\_22 financial year.**

**18. Sub Committee Reports:**

- |                                      |                    |
|--------------------------------------|--------------------|
| a. Fibre High Speed Broadband        | Cllr Ewart         |
| b. BMX Track                         | Cllr Raftery       |
| c. Christmas Lights                  | Cllr Raftery       |
| d. Highways and Pavements            | Cllr Blandford     |
| e. Lockyer's Wood                    | Cllr Coulter       |
| f. Parish Footpaths & Village Greens | Cllr Fielder       |
| g. Playing Field                     | Cllr Starling      |
| h. Street Lighting                   | Clerk and Chairman |
| i. TDALC                             |                    |
| j. Thorpe in Bloom                   | Cllr Carpenter     |
| k. Allotments                        | Cllr Starling      |

**19. Date of next meeting**

To Discuss and agree the date of the next meeting.

**20. Close of meeting**